

Cypress Strand Condominium Association

LANDSCAPE COMMITTEE CHARTER

June 2019

WHEREAS, the Board of Directors believes it is in the Association's best Interest to use the efforts of these volunteer members to assist management in monitoring the common areas within the community, identifying problem areas, planning for enhancements and providing monthly reports to the Board of Directors

IT IS THEREFORE RESOLVED, that the Board of Directors of the Association hereby establishes the Cypress Strand Landscape Committee (CSLC) pursuant to this Charter as follows:

1. **Mission.** The mission of the CSLC shall be to enhance the Cypress Strand landscaping through planning, inspection and existing lawns and beds throughout the association. **The CLSC will encourage and inform residents how to use the Ticket System at www.cypressstrand.com for resolution of landscaping or irrigation problems/issues. Upon receipt of a ticket, the problem/issue will be investigated/corrected by the CSLC, Landscaper, and the Association.**
2. **Number of Members.** The CSLC shall have not less than three and no more than five members.
3. **Appointment/Removal of Members.** The Board of Directors shall appoint a Director as the Chair of the CSLC who will select members from volunteer applications received. In the event there are more than five volunteers, the remaining volunteers shall be retained on a waiting list and serve as alternates to selected committee members. They may be selected as committee members by the Chairperson as vacancies occur. The Chairperson shall also select one committee member to serve as Co-Chair and act as directed in his/her absence.
4. **Term.** Members of the CSLC serve at the discretion of the Board of Directors and may be removed from the CSLC by a majority vote of the Board of Directors.
5. **Appointment of Chairman:** The Board shall appoint a Director to serve as Chairperson of the CSLC. The Chairperson shall be appointed for a term of one (1) year.
6. **Meetings.** The CSLC may attend periodic walk-arounds by the Chairperson or Co-Chair and Landscape Contractor. During all inspections, the CSLC will prepare a list of issues noted which will be submitted to the Board of Directors and Association Manager. The CSLC will also monitor and may also conduct additional inspections of the common areas without attendance by the manager. During all observations, the CSLC may also make note of rules violations.

7. **Plan.** Working with the Landscape Contractor, the CSLC shall prepare a plan to enhance the landscaping of the common areas with flora to achieve the desired effect. This plan shall be prepared with estimated costs and planting dates and submitted with comments by the Landscaper to the Board of Directors for approval.
8. **Reports.** The Chairperson (or Co- Chair in his/her absence) shall report to the Board of Directors at the monthly board meetings as to the progress and status of ongoing landscaping issues.
9. **Authorization.** The CSLC shall not have authority to commit or expend Association funds and shall not direct the Association's landscaper or subcontractors. Only the Board of Directors or Chairperson/Co-Chair may direct the Landscaper to act.
10. **Amendment/Revocation.** This CSLC Charter may be amended by the Board of Directors at any time.
11. **Association Documentation.** The Association Manager shall provide the CSLC with appropriate maps and other documentation necessary to accomplish their mission.

Dated this 21 day of August 2019

CYPRESS STRAND CONDOMINIUM
ASSOCIATION, INC.

Joseph Winger
Joseph Winger AS SECRETARY